Professional Disclosure Statement for Clinical Supervision

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Qualifications: I have a Masters of Arts in Counselor Education from Wayne State University, in Detroit, Michigan. I am a National Certified Counselor, and received an Approved Clinical Supervision Certificate from University of North Carolina, in Greensboro, North Carolina. My clinical counseling experience is with mental health disorders; patients recovering from injury or illnesses; and academic, vocational, substance abuse, and marriage and family counseling.

Nature of Supervision: Quality clinical supervision is provided for Limited License Professional Counselors (LLPC), as well as practicum and internship counseling students. Through the supervision process, the supervisee has the opportunity for professional self-growth and discovery. The relationship between the supervisor and the supervisee is strictly professional (e.g., the supervisor does not accept social invitations, accept gifts, or relate in any other context than the professional relationship). Clinical supervision sessions generally last 45 minutes and are conducted in English.

Supervision Approach: The clinical supervision process is an educational and professional development opportunity for the supervisee required by the State of Michigan, Department of Licensing and Regulatory Affairs. Attention to the supervisory relationship, roles, and environment requires the supervisor to be intentional, proactive, and flexible. Clinical supervision interventions are tailored to the supervisee’s developmental, cognitive, and conceptual levels, as well as the supervisee’s motivation, skills, and personal attributes, while ensuring the needs of the client(s) are met. The pervasive goal of supervision is for the supervisee to gain more complex and integrative assessment, conceptualization, and intervention skills. Supervision also includes goals of increased self-awareness and may involve examining personal behaviors, thoughts, or feelings that are elicited by a client. However, supervision and personal counseling are distinct activities and processes, despite any attendance to personal issues and reactions and overlap in the techniques employed. Any issues that are unrelated to the supervisee’s efficacy with clients or that may be identified by the supervisee or supervisor as needing further attention are to be referred to a different, qualified professional.
Evaluation Procedures: Goals are co-constructed and tailored to the needs of the supervisee, and in accordance with current standards of practice and ethics in the field. An important part of clinical supervision is to evaluate the supervisee’s counseling work to ensure clients are receiving quality services. The supervisee will be endorsed to interested groups, such as licensing and credentialing bodies. The supervisee is provided feedback continuously and apprised of any performance issues. Opportunities for remediation, if needed, are provided via written contract and procedures of due process, where permitted by law. Adherence to the ethical standards of the ACA, NBCC, and any supervisory directives is expected and a basis for evaluation. The supervisee is provided copies of written ongoing and summative evaluations.

Confidentiality: Privileged communication is not applicable to supervision sessions. However, every effort is made to keep the content and process of supervision sessions confidential, with a few noted exceptions:

- client welfare is in danger of harm
- gross ethical and/or legal violations
- a written release is provided by the supervisee
- the contract for supervision provision requires communication with a third-party (licensure board, court-ordered subpoenas, etc.).

In these events, an effort is made to inform the supervisee. Consultation with other clinical supervisors regarding a specific circumstance may be necessary to find the best strategy to offer assistance to the supervisee and help the client.

Supervisee Rights and Responsibilities: The supervisee agrees to uphold all applicable laws and ethical standards with their clients, and with regard to clinical supervision. The supervisee is expected to be on time for clinical supervision sessions (see Supervision Fees section for more details). The supervisee is expected to be prepared for the clinical supervision session with appropriate materials, questions, and goals. A supervisee holding an LLPC license must maintain the license throughout the supervision period or the hours accrued during the lapsed period will not count towards the required clinical supervision hours. The supervisee has the right to choose a clinical supervisor, and therefore has the right to decide not to continue the clinical supervision process by submitting a written request.

Supervision Fees: Individual clinical supervision is $40 per hour. No-shows and cancellations within 4 hours of a scheduled supervision session will be charged $40.
Emergency Situations: In the event of a client emergency, the supervisee may contact the supervisor at (248) 470-1131. It is critical that the supervisee follow established protocols when faced with client emergency or ethical dilemma, and all incidents should be either discussed or reported in a reasonable timeframe.

Ethical Standards: The clinical supervisor adheres to the NBCC Code of Ethics, the NBCC Standards for the Ethical Practice of Clinical Supervision, the ACES Guidelines for Counseling Supervisors, and the applicable ACA Code of Ethics and Standards of Practice. The supervisee is expected to adhere to ethical practice and legal standards of counseling. If a supervisee is dissatisfied with the supervision, he or she is encouraged to address the situation with the supervisor in a timely fashion, openly and directly. If the issue isn’t resolved or the supervisee continues to be dissatisfied, the supervisee may contact the Michigan Department of Licensing and Regulatory Affairs, Health Professions Division (517-373-9196), ACA (703-823-9800), or NBCC (336-547-0607).

I have read the above document and agree to the terms.

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Supervisee Signature     LLPC #        Date

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Supervisor Signature   Date